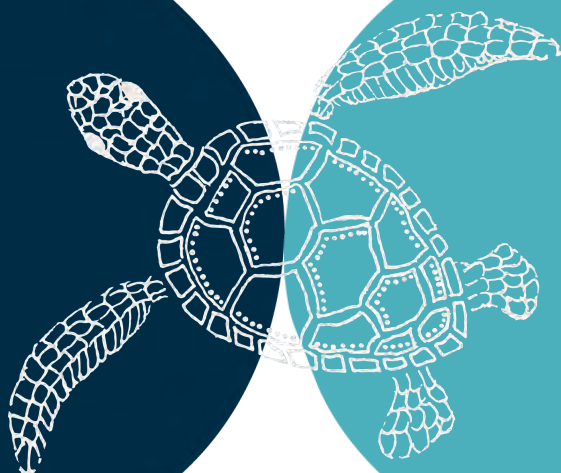




Gilibaa
FOR THE WHOLE OF LIFE

Student Information Handbook 2027

ST PHILIP'S CHRISTIAN COLLEGE GILIBAA



Our Core Values



Christ First

**WE HONOUR CHRIST
IN ALL THINGS.**



Serve One Another

**WE APPRECIATE THE UNIQUE
GOD-GIVEN POTENTIAL OF
EACH PERSON.**



Strive for Excellence

**WE AIM TO DO OUR VERY
BEST ALL THE TIME.**



Do What is Right

**WE ALWAYS BEHAVE IN
A CHRISTIAN MANNER.**



Build Community

**WE ENSURE EVERYONE
FEELS LIKE THEY BELONG.**

Orientation Day

FOR NEW STUDENTS AND FAMILIES

THURSDAY 30 JANUARY 2027
10AM – 12PM

The Chris Walkling Theatre | St Philip's Christian College, Port Stephens

An opportunity to meet your teachers, staff & new friends.

Please Note: Uniform is not required for this event.

2027 Term Dates

TERM ONE	Monday 1 February - Friday 9 April
TERM TWO	Monday 28 April - Friday 2 July <i>Please Note: Pupil Free Day on Friday 11 June</i>
TERM THREE	Monday 26 July - Friday 24 September
TERM FOUR	Monday 11 October - Wednesday 8 December

School Times

GILIBAA/JUNIOR SCHOOL	8:40am - 3:05pm
GILIBAA/MIDDLE SCHOOL	8:40am - 3:10pm
SENIOR SCHOOL	8:40am - 3:10pm

Welcome to the St Philip's Christian College *Uniform Shop*



Midford

Our uniforms are available to purchase through Midford's online shop, providing families with convenient access to uniform items throughout the year.

UNIFORM SHOP DETAILS

Location

St Philip's Christian College
182 Salamander Way
Salamander Bay NSW 2317
(02) 4062 8075
stphilips.portstephens@midford.com.au

Opening Hours

Tuesday 8:00am - 12:00pm
Thursday 1:00pm - 4:00pm

NEW USER INSTRUCTIONS TO ORDER UNIFORMS ONLINE:

- Go to www.midford.com.au
- Select your school from the Online School Shops tab
- New users to click the **"Register New Account"** button
- Start the registration process by selecting your school from the drop down menu.
- Add your personal information, create a username and password



SCAN THE QR
CODE TO VISIT
THE UNIFORM
SHOP TODAY

Uniform Policy

2027

St Philip's Christian College is committed to maintaining a high standard of school uniform. The uniform is a symbol of the College's commitment to excellence. It is standard across all the St Philip's Christian College schools. Our school uniform represents that we are united as a community across the different locations. It is also an outward sign of self-discipline for our students, which can be respected in the wider community.

All students are required to wear the appropriate complete school uniform. The exception is when there is a special occasion (e.g. certain excursions), and the exemption will be communicated in writing to the students and their families. The uniform should fit neatly and be kept to a satisfactory standard. The College's interpretation of what is a satisfactory standard is final. Students not complying with the policy will be required to accept the appropriate consequence.

Uniforms are to be worn seasonally. No parts of the St Philip's Christian College uniforms are interchangeable (e.g. no mix and match of formal uniforms and sports-wear).

Uniform items should be replaced when excessively faded, torn (unless tidily repaired), worn or undersized. Students wearing uniform off-campus (travelling to and from school, shopping after school, on excursions, etc.) are expected to remain in complete uniform for the duration of the travels, and they must strictly adhere to all grooming requirements.

As part of their commitment to our community, we expect students to:

- Wear items of uniform as listed and described in the St Philip's Christian College Uniform Policy;
- Not wear substitute items purchased elsewhere if they are normally available for purchase through the Uniform Shop;
- Wear their uniform in a manner deemed by St Philip's Christian College to be reasonable and conforming to any guidelines as determined by the college.

SUMMER (TERMS 1 AND 4)

- St Philip's Christian College boys' over-shirts and girls' over-blouses have the St Philip's Christian College emblem on the pocket and are to fit neatly over the top of shorts and skirts.
- St Philip's Christian College dresses, skirts and shorts are to be knee length and skirts are to be worn on the lower waist/hip area to ensure the pleats sit neatly. No rolling of the waistband is permitted.
- St Philip's Christian College, custom socks are to be worn by boys and they are to ensure that socks are always pulled up.
- White, ankle-height socks are to be worn by girls. Socks that are worn below the top of the shoe are not permitted.
- St Philip's Christian College jumpers or vests can be worn on colder days and must have the St Philip's Christian College emblem.
- Shoes must be school-shoe style; all black, lace-up, solid construction and leather that can be polished; however, students in K-2 may wear shoes that have a velcro fastening. Slip-on shoes, shoes with coloured stitching, shoes with buckles or boot-style footwear are not permitted. Shoes must be kept clean and in good repair.

WINTER (TERMS 2 AND 3)

- Winter shirts are plain white, and can be in either short or long sleeve style. Shirts in Terms 2 and 3 are to be tucked in at all times.
- St Philip's Christian College girls' pinafores and skirts are to be of knee length and skirts are to be worn on the lower waist/hip area to ensure the pleats sit neatly. No rolling of the waistband is permitted.
- Boys' long grey trousers are to be worn with neat hems and in good repair. A plain black belt with a simple buckle can be worn if necessary.
- St Philip's Christian College ties and bowties are to be worn at all times. Ties are to be worn neatly and at a size appropriate to the student, and they are to be worn at the top of the neck, covering the top button of the shirt.
- St Philip's Christian College jumpers or vests can be worn and must have the St Philip's Christian College emblem.
- St Philip's Christian College blazers are compulsory for Middle and Senior School students during Terms 2 and 3. Students are required to wear their blazer when travelling to and from school, at assemblies, official events, or as requested by the college. Blazers must always be the outside garment at these times.

- Plain, black 70 denier stockings can be worn in winter for girls. Patterned or ribbed stockings and/or leggings are not permitted. Boys' socks must be grey.
- Shoes must be school-shoe style, all black, lace-up, solid construction and leather that can be polished; however, students in K-2 may wear shoes that have a velcro fastening. Slip-on shoes, shoes with coloured stitching, shoes with buckles or boot style footwear is not permitted. They must be kept clean and in good repair.
- Girls' slacks are an option for Senior School students during Terms 2 and 3. They must be the school-supplied black slacks with SPCC embroidery.

HATS/CAPS

The wearing of hats/caps when outside is an important precaution against unhealthy skin exposure. Students are required to wear a St Philip's Christian College custom-designed school hat or cap in the non-winter months, including coming to and from school and for all outside activities. Individual schools will communicate relevant details.

SPORTS UNIFORM

- St Philip's Christian College sports uniform must be worn only on sports days and for PE sessions, unless otherwise instructed (e.g. sports carnivals).



- Shorts are to be modest in length and fit, according to instructions given by staff. This normally means that the length is to be mid-way to the knee or lower, and loose fitting.
- Polo shirts are to be worn modestly i.e. not to be tight-fitting, or midriff in style. In cooler weather, St Philip's Christian College sports jackets and tracksuit pants are to be worn.
- St Philip's Christian College sports socks must be worn with the sports uniform. Plain white socks or the absence of socks with sports shoes is not permitted. Socks that are worn below the top of the shoe are not permitted.
- Sport shoes must be predominantly black; a small amount of white is permitted. They must be a, lace-up jogger and no canvas or boot-style joggers are permitted. Students in K-2 may wear shoes that have a velcro fastening. There are to be no coloured logos, laces, stitching or soles on the sports footwear. Sport shoes are only to be worn on sport and PE days unless otherwise instructed.

GENERAL

- St Philip's Christian College backpacks are compulsory.
- Hairstyles are to be neat and well presented.
- Extreme hairstyles, including hair tattoos, are not permitted. St Philip's Christian College will not accept hairstyles that are outlandish or draw particular attention to a student.
- Boys' hair must be worn above the collar.
- Hair is to be of a natural colour.
- Hair accessories must be in plain college colours, either black, white or bottle green.
- Undergarments that are worn for warmth must not be coloured, patterned or visible. This includes athletic garments (e.g. skins) that are worn for sporting activities. They are not to be visible under the sports uniform.
- Tattoos must be completely covered.
- Jewellery is to be kept minimal. Girls are able to wear a watch, one (1) modest ring and one (1) pair of either plain style studs or sleepers earrings in their ear-lobe. Earrings in the upper ear are not permitted. Boys are able to wear a watch, but are not permitted to wear any other jewellery including earrings or studs.
- Bracelets, necklaces, anklets or other visible body piercings are not permitted.
- Coloured nail polish or false nails are not permitted. Nails are to be kept clean and neatly trimmed.
- It is preferable that makeup is not worn, but if required it must be subtle; skin-toned and sparingly applied. Eye make-up is not permitted.
- Plain, black gloves may be worn in Terms 2 and 3.
- The St Philip's Christian College, black, SPCC embroidered scarf may be worn in Terms 2 and 3.



College Map and *Parking*



Canteen

Hunger Hut

Our canteen, the Hunger Hut, is open each day. We use an online ordering system called Flexischools. A parent or guardian will need to register on the website or through the App. to order from the online menu.



Junior School Students can only order online through Flexischools for a canteen lunch. The Hunger Hut is not available for recess or lunch purchases.

Middle and Senior School Students can bring cash or a debit card to use at the Hunger Hut. This is great for buying snacks, however, we do encourage parents to order lunch items on flexischools, like sandwich/salad items and hot food, as many menu items are not available over the counter.

Would you be interested in volunteering with us?
The whole family is welcome to volunteer.

WHERE

St Philip's Christian College Canteen

WHEN

Weekly, fortnightly, monthly or whenever.

EXPERIENCE

Not necessary.

SALARY

Lunch on us! Try something from our menu.

BONUS

Your children are happy to see you and you will meet new people and make good friends within the College community.

CONTACT

Canteen Manager, Aleeya Durant,
for more information:
aleeya.durant@spcc.nsw.edu.au

SCAN THE QR
CODE TO VISIT
FLEXISCHOOLS
flexischools.com.au



MySPCC Access

To login, enter the following into the address bar of your web browser:

<http://my.spcc.nsw.edu.au>

Your user name is on your School Account Statement

USERNAME: ps\account number

PASSWORD: Welcome2MySPCC

You will need to change your password on the first login.

Password NEEDS to include:

- Minimum 8 characters
- Uppercase & Lowercase letters
- Number OR Special character

Once you have logged in, go to black menu bar at the top of the screen and click for the dropdown menu.



SCAN THE QR
CODE TO VISIT
MYPCC



Let's Stay *Connected*

HERE'S HOW WE STAY IN TOUCH



PARENT ORBIT APP

Your **one stop shop** to access MySPCC, respond to absences, update student details, view calendars, update parent profile and more.



NEWSLETTER

Sent 3 times per term. **Keep up to date** with key College happenings, class updates, upcoming events and community notices.



SOCIAL MEDIA

Enjoy highlights of what's going on in our College, **share highlights with friends and family.**

OTHER OPTIONS

Face To Face

- Parent/Teacher Interviews
- Community mornings
- Scheduled Meetings

Email

- Individual teachers
- Important notifications

Phone Call

- Emergencies
- Health Centre
- Student Behaviour
- General Reception

Text Messages

- Emergencies

Parent
Orbit
App



Saints Academy

An innovative new program in the after school space — where intentional and tailored learning is offered to children as an alternative to traditional after school care options.

As an emerging sector of St Philip's Christian Education, Saints Academy aims to create an intentionally unhurried learning environment where our student-centred adventures contribute to improved wellbeing and allow children and young people to master learning and skill development, through connection with the wider natural world, nurtured within a supportive Christian community.

The opportunity to replace 'screen time' with 'green time' is increasingly important for children in today's society!

Student choice in four electives each day include:

ACTIVE CORE

Sports and physical activity

ADVENTURE CORE

Nature play and outdoor exploration

CREATIVE CORE

Visual arts mixed-medium program

DISCOVERY CORE

Stem-inspired program, including lego learning

Saints Academy is registered for NSW Government Child Care Subsidy (CCS)



**FIND OUR
MORE ABOUT
SAINTS ACADEMY**



Absences *and Leave*

ABSENCES

Parents are asked to telephone the College Office each morning their child is absent unless a letter of explanation has been provided. A note/email/reply to SMS is required to explain absence upon their child's return. Parents are reminded that the Education Act requires a note to be sent to the School promptly on the return of an absentee stating the reason for absence, whatever it may be, and the dates, which should be signed by a parent or guardian, not the student. Medical certificates may be required under certain circumstances. Unexplained absences are followed up on a weekly basis. Absence notes should be emailed to the Pastoral Care Teacher.

LEAVE

In the event that a student will be absent for a length of time, an Application for Extended Leave Form must be completed at least 2 weeks prior to leave commencing. This form can be located on the College Website. It may be appropriate to arrange for schoolwork to be set and undertaken during this period of absence. If leave is not approved and still taken, it will be recorded as unexplained for reporting purposes.



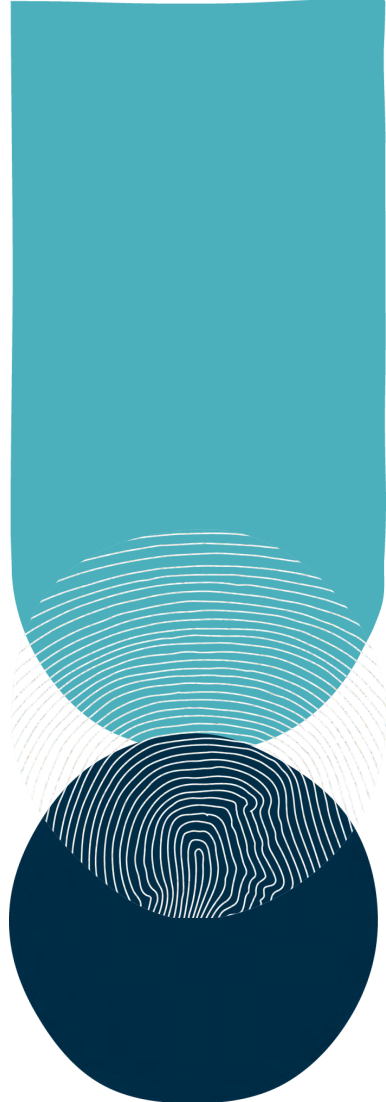
Lateness *and Illness*

LATENESS

Students arriving late to school will be expected to provide a note of explanation from their parents upon arrival. This can be on paper, email, SMS or noted in the student's diary. All students must obtain a late note from reception or their sub-school office before going to class.

ILLNESS

If a student becomes unwell at school, they should notify their teacher and be sent to the Clinic in the Front Office to be cared for by College staff temporarily. The College will call if it is felt the student should go home. In an emergency, or where families cannot be contacted, external medical help may be obtained. Parents are responsible for any fees incurred. If a student is required to take medication during the school day, caregivers must complete an authorisation form and leave the medication and form at the Clinic. Please see the medication policy for more details. If a student should contract a reportable transmittable illness, please inform the School upon diagnosis so that we can be alert for further cases. In the event of hospitalisation of a student, please inform the School. Please note there are periods a student is required to be absent from school for certain illnesses.



Opal *Bus Passes*

SCHOOL OPAL CARDS

The School Opal card gives eligible school students free or subsidised travel on public transport between home and school on trains, buses, ferries and light rail in the Opal network.

ALREADY HAVE A SCHOOL OPAL CARD? KEEP IT FOR NEXT YEAR.

Don't throw out this year's School Opal card because eligible cards will be automatically updated for the new school year.

DON'T FORGET A CHILD/YOUTH OPAL CARD

It's important to remember that the School Opal card is only for travel to and from school on school days and doesn't cover travel to After School Care, school excursions, sport and other activities away from school, so it's a good idea to get a Child/Youth Opal card for personal travel.

APPLYING FOR A SCHOOL OPAL CARD

To apply for a School Opal card, you will need to live a minimum distance from your school

to be eligible:

- Years K-2 (Infants) - No minimum distance.
- Years 3-6 (Primary) - 1.6km straight line distance or 2.3km walking or further.
- Years 7-12 (Secondary) - 2km straight line distance or 2.9km walking or further.

WHO NEEDS TO APPLY?

You will only need to make a new application if:

- Applying for a School Opal card for the first time
- Enrolling in Kindergarten
- Requesting an additional pass as a result of a new shared parental responsibility (joint custody) situation.

If you do need to apply, the application must be made by a parent or legal guardian if you are under 16 years of age. If you are 16 years or older you need to complete and sign the application form yourself. Applications are subject to eligibility criteria.

YOU WILL NEED TO UPDATE YOUR APPLICATION IF YOU HAVE A CURRENT SCHOOL OPAL CARD AND:

- Your circumstances change, e.g. change of school, home address or school year outside of the usual progression.
<https://apps.transport.nsw.gov.au/ssts/updateDetails/>

Transport operators will allow a grace period at the start of the new school year to give time for you to receive your school Opal Card. Transport operators also show grace to students who may forget their card.

Opal *Bus Passes*

HOW TO APPLY

Step 1

There are two different application forms – one to apply for a new School Opal card and one to update your details, for example changing schools, your address or your name.

Choose the one below that applies to you:

- If you're applying for a new School Opal card complete this application form - <https://apps.transport.nsw.gov.au/ssts/applyNow#/>
- If your details have changed complete this application to update form - <https://apps.transport.nsw.gov.au/ssts/updateDetails#/>

Step 2

The school endorses your application. You will be advised if you need to do anything further when you have completed your online application.

Step 3

Transport for NSW then processes the application. Once approved, the School Opal card will be sent to the home address you provided in the application.

Remember: Parents must apply for students aged 15 and under. Students must apply if aged 16 and over.



BUS TRANSPORT INFORMATION

Most of our School Buses are run by Port Stephens Coaches. The Lemon Tree Passage to Raymond Terrace via Medowie bus is operated by Hunter Valley Buses. For more information on bus routes and timetables, please contact them directly.

Port Stephens Coaches

Phone: (02) 4982 2940

Fax: (02) 4982 2926

Web:

<http://www.pskoaches.com.au>

Address: 15 Port Stephens Drive,
Anna Bay, 2316

Hunter Valley Buses

Phone: (02) 4935 7200

Web: <http://www.cdcbus.com.au>

Volunteering

We would love to have your support!
Would you be interested in volunteering
with us?

We offer a range of volunteering
opportunities including; Canteen,
Uniform Shop, Classrooms, Mother's
Day Stall, Father's Day BBQ, and St
Philip's Fair.

We'd love to have you involved in any of
these areas.

Information can be found through the
QR code.

SCAN TO SIGN
UP TO OUR
VOLUNTEER
REGISTER





Gilibaa
the place of light



Gilibaa

FOR THE WHOLE OF LIFE



ST PHILIP'S CHRISTIAN COLLEGE GILIBAA

182 Salamander Way, Salamander Bay NSW 2317

(02) 4919 5400 | spcc.nsw.edu.au

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