

How to Cancel Your Child's Enrolment and End their Booking



**Narnia
Early Learning**
FOR THE WHOLE OF LIFE

You cannot cancel a permanent booking using My Family Lounge. Please contact the Narnia Enrolment and Administration Officer via email if you wish to cancel your child's permanent booking. Cancellations must be made in writing and include the last date your child will be attending Narnia and if they will be attending during the notice period.

narnia.admin@spcc.nsw.edu.au

There is a 2-week notice period to end permanent bookings.

Please refer to the Service Fee policy for further details regarding notice periods when cancelling your child's booking.

Centrelink has certain rules for how child care subsidy (CCS) is applied for absent days at the end of a child enrolment. You can find out more [HERE](#).